
INFORMATION ON PROCESSING OF PERSONAL DATA

Dear Supplier,

In compliance with EU Regulation 2016/679 relative the protection of individuals for the processing of personal data and their free movement, as "Interested", we will inform you about how your personal data will be used by our Company, to ensure a correct and transparent treatment in respect of the principles of application which are safeguarded for your personal rights and freedoms.

Who we are The Holder of the Treatment responsible for his legitimate use of his data is:
PASSAMANI SRL
with place of business in via del progresso sn – Calcinelli – 61036 Colli al Metauro (PU)
Fiscal Code: 02486040419 VAT Code: 02486040419

For what purposes we use your data Your data, also the most particular, are treated in relation to the contractual relations with you detained or for the execution of pre-contractual measures required by you and the consequent fulfilment of your legal and tax obligations and to enable effective management of the related financial relations and commercial.
 If it occurs the necessity to pursue further processing of your data that has not been indicated in this information, we will inform you in advance about the new pre-set modes.

To whom we communicate your data Your data could be communicated to our managers and authorized to treatment both internal and external previously authorized by us and will be processed exclusively for intrinsic purposes to the contractual relationship established between the parties, namely:
 → internal subjects assigned by our company: Control Area;
 → external subjects who need to access to your data for auxiliary purposes to the relationship between the parties, in the strictly necessary limits needed to do the works they entrusted: Forza Giovane Art srl, Forza Giovane Studio srl, commercial Studio, consulting Studio for the accountant-contributive-fiscal management, credit institutions, welfare institutions, financial offices;
 → external subjects our consultants, in the necessary limit to do their assignment in our company: safety responsible. Competent doctor, IT responsible, E-Mail and Website management responsible.

Every appointee and responsible of treatment authorized to access to personal data, are selected singularly inside our management system and received the appropriate instructions about the correct treatment modality to guarantee the interested rights, through the application of technical and organizational measures needed to preserve an adequate to the risk level of security, in addition to the prescription obligation to respect the right of confidentiality of the interested figures.

We specify that your data will not be widespread by us to any third part non authorized for different purpose as reported in this information.

Transfer of data to a third country We inform you that the treatment of data will be make exclusively in Italia, without any kind of transfer to third country outside the European Union.

<i>How many time we will keep your data</i>	Our Company will keep your data in its archives for the time required by fiscal, accounting, administrative needs and to document our activity and also to respond your needs to recover data also after the eventually cessation of contractual relationship stipulated. At the end of expected period, data will be treated only for statistic purpose and for the development of company history, guaranteeing the respect of minimization principle to protect the rights and freedoms of interested and preserving them with suitable technical and organizational security measures.
<i>Treatment mode</i>	Acquired data will be treated by us with paper, computer or telematics support, in the context and for the reasons declared in the informative. The treatment of data will take place through the use of instruments and procedures considered appropriate to guarantee the safety and the confidentiality. These measures have been reported inside our management system, regulated by a Privacy Disciplinary, that permit to keep a constant monitoring of protection about the data processed and the continuous adaptation of procedures based on the evolution of the Company. We also specify that we DO NOT use inside our company an automated decision process, included profiling, which produces legal effects regarding you and affect significantly on your person.
<i>Your obligations</i>	We remind you that the communication of personal data is a legal and contractual obligation and is placed as a requirement for the conclusion of the contract or for the fulfilment of the pre-contractual arrangements. In the absence of the same, we will not be able to respond to your request, may result in the failure or partial execution of the task entrusted.
<i>Your rights</i>	In any moment you could enforce, toward us, your rights as interested: a) Access Right, b) Rectification Right, c) Cancelation Right, d) Limitation Right, e) Data Portability Right, f) Opposition Right, g) Revoke Consent Given Right, h) Right to file a complaint with a supervisory authority.
<i>Who can turn</i>	In order to be able to comply with your rights or to request further information regarding the processing of your personal data by our Company, please contact our office in charge of the following contact details to verify the legal requirements together and to be able to respond to your requests in the quickest and most exhaustive way:

PASSAMANI SRL – Privacy Referrer
 Phone: +39 0721.894032 ext. 123
 E-mail segreteria@forzagiovane.it

Fax: +39 0721.894688
 Pec: passamani@pec.it

PASSAMANI SRL
 Vitalini Piergiovanni

Please send back this privacy disclaimer signed on examination via e-mail to segreteria@forzagiovane.it

Acquired the above information provided by the holder of the treatment regarding the use of personal data and their free circulation, the undersigned as "Interested", agrees to the processing of the data for the purposes and the manner in which it is indicated.

Date _____ Stamp _____ Sign _____